

# **Beacon Rangers Junior Football Club**



**Health & Safety Policy**  
**October 2017 v1**

# Health and Safety Policy

## 1. Introduction

Beacon Rangers JFC is committed to the *FAs Guidance for developing a club health and safety policy* for the management of Health & Safety in relation to the Club.

The Club adopts ***applying a common sense approach*** to the maintenance and use of pitches and facilities. We aim to ensure a safe environment in which to carry out the club's football activities and meet the needs of all users including those with disabilities.

We aim to comply to all relevant Health & Safety Policies on all our sites, for example, we have a close working relationship with the Head & Sports co coordinator at Withinfields Primary School to ensure the upkeep of the grounds.

## 2. Approach

The Club's committee is aware of the need for procedures relating to health and safety and takes ownership of this responsibility.

- The club has public and civil liability insurance and follows the expectations of the insurance policy
- Ensures emergency services have clear access to the pitch
- Abide by the FA's Goalpost Safety Guidance (check it, secure it, test it, respect it) to ensure that goalposts are erected appropriately & always supervised by adults
- Check the pitch before use for obvious dangers (broken glass, animal faeces etc)
- Access to a phone or mobile/ established nearest phone
- Appropriate access to personal records that are updated as required
- Ensure a First Aider is on site and a First Aid kit is available
- Maintain an attendance register for all teams
- All coaches and all people who attended the FA Emergency First Aid course are aware of emergency procedures
- Have an incident/accident report form
- Ensuring all players and parents/careers adhere to the Code of Conduct and FA Respect Code
- In the event of a child or adult needing emergency medical care, the first aider should decide whether it is necessary to call an ambulance or whether parents should be contacted for them to take them to Accident & Emergency if appropriate.
- Smoking is not permitted in the vicinity of training or a match taking place. This includes the use of e-cigarettes. This is to comply with the H&S policies at Withinfields Primary School and Trinity Academy.



- Dogs, other than assistance dogs, are not permitted at training/matches. This includes the external areas within the grounds and includes dogs which are being carried. This is to comply with the H&S policies at Withinfields Primary School and Trinity Academy.

### 3. Confidentiality

The Club is committed to confidentiality and will ensure any disclosure is dealt with fairly and in compliance to FA guidelines.

All data collected is required as a FA Chartered Club to ensure the health and safety of all people within the club.

All data will be held in accordance of the Data Protection Act and personal information will not be shared by the club beyond the purposes of Beacon Rangers JFC.

Parents/carers give consent on the registration form for the use of photographs for publicity & team events (see the Safeguarding Policy for further information).

### 4. Complaints / Disciplinary Procedure

In the event that any player, parent or carer feels that he or she wants to make a complaint or has suffered discrimination in any way or that the Club's policies, rules or codes of conduct have been broken, they should if possible speak to their team manager / coach in the first instance. If they still have an issue after this, please follow the procedures outlined:

Report the matter **in writing** to the Club Welfare Officer, Chairman or Vice Chairman.

- a) Details of what, when, and where the occurrence took place;
- b) Any witness statements and names;
- c) Names of any others who have been treated in a similar way;
- d) Details of any former complaints about the incident, dates, when and to who;
- e) A preference for the solution to the incident.

The Club's committee will sit for any hearings requested and will have the power to warn as to future conduct, suspend or remove from membership, any person found to have broken the Club's policies or codes of conduct. In the event that any player, parent, carer, spectator, coach, or official has a child protection issue, it should be reported immediately to the club Welfare Officer.

If an individual is unhappy with the outcome of their original complaint they can appeal to the club management committee.

The outcome of an appeal to the club management committee is final.



Individuals have the right to seek guidance from the County FA where they feel they have been unfairly treated by the club's management committee.

*Beacon Rangers Junior Football Club supports The FA's Whistle blowing Policy. Any adult or young person with concerns about a colleague can 'whistle blow' by contacting The FA Safeguarding Team on 0844 980 8200 Ex.4787, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ or alternatively by going direct to the Police, Children's Services or the NSPCC. Beacon Rangers Junior Football Club encourages everyone to know about it and utilise it if necessary.*



**Respect**